



Studio Policies Contract

Continuous Dance Studies 2011-2012

Academy of Dance, ACPPA Community Art Center

This contract is effective for the 2011-2012 Continuous Dance Studies Program starting Monday, September 19, 2011. Please read each section thoroughly. The contract must be signed and returned to the studio in order for student enrollment to be complete. We ask that parents review the behavioral policy and studio etiquette with children before attending class. Any questions or concerns should be directed to our office: 610-277-2270, info@acppa.net.

Registration

A student's registration will be considered complete when the first and last month's tuition has been paid and both the registration and studio policy contracts have been signed.

Tuition

Monthly tuition for the Continuous Dance Studies Program is due on the 10th of the month. A \$10 late fee will be charged for payments made after the 10th. Payments may be made through automatic payment, online at www.acppa.net, or at the studio. Failure to pay after 30 days will result in immediate expulsion of the student. Tuition for the first and last month of classes must be paid at student registration.

Early Withdrawal

You may withdraw your child at any time throughout the program year with 30 days written notice. Tuition must be paid through the end of the 30 day period, absolutely no exceptions.

Uniform

Dress codes must be followed for all dance classes. If a student is unprepared for class without the proper attire or shoes, they will not be allowed to take class and will observe for the day. Dress code is as follows:

Ballet: Pink tights, black leotard, pink slippers, hair pulled back into a bun; ballet skirts, leg warmers and warm-ups will be allowed upon the discretion of the teacher; No large jewelry including earrings (studs allowed), watches, bracelets or necklaces.

Jazz/Hip Hop: Black leotard, sweats, leggings, dance sneakers or jazz shoes, hair pulled back; No jeans or street clothes; No large jewelry including earrings (studs allowed), watches, bracelets or necklaces.

Behavior Policy and Studio Etiquette

We expect all of our students to behave properly at all times, both while in class and on our premises. Should a student act in a manner deemed inappropriate in any way, the teacher has the right to immediately dismiss them from the class. Ongoing behavioral issues will be reported to the parents and handled on a case-by-case basis. Students will only be allowed back into class at the discretion of the instructor and studio management.

Cell phones must be turned off or put in silent mode during class. Students are not permitted to leave class to answer their phones. If a parent needs to contact their child in case of an emergency, please call the studio.

Please sign the form below and return to the studio with your child's registration.



Please keep these policies for your information and return this slip to the office. By signing this contract you are stating that you have read all of the above statements in their entirety, and that you understand, agree, and completely support all policies and rules of the Academy of Dance at the ACPPA Community Art Center.

Registration will not be considered complete until a signed contract is received by the studio. We accept Visa, MasterCard, and Discover.

Please check all that apply:

I will be paying tuition: ___ In full ___ Monthly

If paying on a monthly basis, monthly tuition amount will be: \$ _____

Monthly payments will be made:

___ Online at www.acppa.net/dancestudies

___ Automatic Payment (Will be taken out monthly on the 10th)

Credit Card #: _____ Exp. Date: _____

___ Studio (Cash, check, money order, credit card)

Enrolled Student(s)*: _____

Parent/Guardian:** _____

Date: _____

*Families with more than one student enrolled please list all names.

**Students 18 or older do not need a parent or guardian's signature.



2011-2012 Payments for the Continuous Dance Studies Program

Please Note: A \$10 fee will be charged for late payments. Failure to pay after 30 days will result in immediate expulsion of the student.

Tuition Payment Due Dates
September 2011 – first and last month's tuition due upon registration
October 10, 2011
November 10, 2011
December 10, 2011
January 10, 2012
February 10, 2012
March 10, 2012
April 10, 2012

The program year for the Continuous Dance Studies classes runs from September 19, 2011 to May 19, 2012.